



EFFECTIVE ASSESSMENT, CARE PLANNING AND CASE MANAGEMENT

(2 day course)

Trainer: Andy Perkins, Director of Training & Development

Max. participants: 16

Course Content

Part One of this course aims to equip participants with the essential skills and knowledge to conduct a range of substance misuse assessments by employing a range of tried-and-tested interviewing skills and techniques. Participants will gain an understanding of the benefits of conducting an effective assessment, as well as an insight as to how intrusive this process can be and the importance of engaging with the client throughout. Part Two aims to cement participants' understanding of the skills required to effectively develop, co-ordinate and review integrated care plans for service users. Participants will receive an overview of the different components involved in effective case management and the competencies required to successfully manage cases. Participants will be encouraged to consider the main aims of care co-ordination and discuss what is involved in ensuring appropriate case review and closure, including suitable aftercare support.

Learning Objectives

On completion of Part One of this course participants will be able to:

- Demonstrate knowledge of undertaking effective need assessments (including risk assessment) by employing a range of interviewing skills and techniques.
- Understand and discuss common problems in conducting assessments and developing care plans.
- Identify skills in developing a therapeutic relationship to help engage clients in the assessment and care planning processes.
- Develop a comprehensive care plan based on the identified needs of clients.
- Understand and discuss the need for client involvement in the planning process.

On completion of Part Two of this course participants will be able to:

- Demonstrate understanding of what constitutes case management.
- Demonstrate knowledge of the importance of accurate record keeping.
- Understand the process of reviewing action plans.
- Understand the process of discharge.
- Understand the process of evaluation of services.